

**CITY OF HART TAX INCREMENT FINANCE AUTHORITY  
Property Improvement Grant Program Application**

Applicant's Name \_\_\_\_\_

Property Address \_\_\_\_\_

Is the applicant the property owner?    Yes    No

Has applicant received prior grant funding from the City of Hart?    Yes    No

Business Name \_\_\_\_\_

Business Mailing Address \_\_\_\_\_

Business owner \_\_\_\_\_

Phone# \_\_\_\_\_ Email: \_\_\_\_\_

Property Owner Name \_\_\_\_\_

Property Owner Address \_\_\_\_\_

Parcel # \_\_\_\_\_

Present Use of Building \_\_\_\_\_

Have you secured financial resources for this project? (Please be specific)

**Improvement(s) Planned (check whichever applies)**

Removal of siding that was used to cover original building materials

Exterior brick or wall surface repair

Pointing of brick/mortar joint repair

Window and/or door replacement/repair

Any architectural details in need of repair and/or replacement

Painting the building

Landscaping

Construction, installation and/or renovation of awnings, marquees, doors, windows, or pavement between the business door and the sidewalk

Other city-approved façade improvements

Other; please specify: \_\_\_\_\_

Part of Property Impacted     Front     Rear     Side     Corner lot

Total Cost of Improvement \$ \_\_\_\_\_

Incentive Amount Requested \$ \_\_\_\_\_

**Please identify to which goals, if any, of the most recent City of Hart Master Plan and/or the City of Hart Parks & Recreation Master Plan your proposed improvements will contribute. Applications that identify contribution to either plan will receive priority for funding.**

City of Hart Master Plan

Goal #: \_\_\_\_\_

Principle #: \_\_\_\_\_

Goal #: \_\_\_\_\_

Principle #: \_\_\_\_\_

Goal #: \_\_\_\_\_

Principle #: \_\_\_\_\_

City of Hart Parks & Recreation Master Plan

Goal: \_\_\_\_\_

Objective: \_\_\_\_\_

Goal: \_\_\_\_\_

Objective: \_\_\_\_\_

Goal: \_\_\_\_\_

Objective: \_\_\_\_\_

**The following information must be submitted with your application:**

1. Project Improvement Plans drawn to scale, if applicable
2. Samples of paint colors to be used on facade improvements
3. Photograph(s) of existing condition of property
4. Proposed budget and detailed cost estimates for work
5. Written permission by property owner, if tenant
6. Proof of payment of taxes

The Applicant certifies and agrees to the terms and conditions set forth below:

1. The Applicant is the owner or tenant of a property in the City of Hart TIFA District as outlined in the City of Hart TIFA Property Improvement Grant Program Guidelines Exhibit "A", hereinafter referred to as "Program Guidelines."
2. The Applicant is in good standing with the City of Hart in terms of payment of taxes and utilities.
3. The Applicant agrees to be bound by the rules as outlined in the Program Guidelines and has reviewed the Design Guidelines when making decisions regarding the aesthetic quality of the property improvement(s).
4. All improvements to be undertaken will be consistent with all applicable zoning and building codes. Further, if review is necessary by the City of Hart Planning Commission in accordance with the City of Hart Zoning Ordinance, the review will be conducted before the work on the property begins.
5. Only the work that is outlined on the application will be eligible for reimbursement.

6. The project must be completed within one year of approval of the application. Extensions may be considered for unforeseen circumstances. The project is not eligible for reimbursement if the work is not completed during the approved time period.
7. Funds are awarded on a reimbursement basis. Disbursement of funds shall be made only after the entire project is complete and certified by the City of Hart to be in compliance with the approved design. The Applicant must submit copies of invoices, receipts and an itemized statement of the total cost of the project, signed by the applicant. All documentation for payment must be provided at one time to City of Hart TIFA for one payout.
8. The Applicant understands that he/she is responsible for the construction management for the entire project.
9. It is expressly understood and agreed that the applicant shall be solely responsible for all safety conditions and incompliance with all federal, state, and local safety conditions, safety regulations, building codes, ordinances and other applicable regulations.
10. The applicant shall, at his/her own expense, indemnify, protect, defend and hold harmless the City and/or its agents and employees, from all claims, damages, lawsuits, costs, and expenses, for any property damage, personal injury or other loss relating in any way to the City of Hart TIFA Property Improvement Grant Program.
11. The Applicant understands that he/she is responsible for the maintenance of the facade improvements described here for a period of five years from the project completion in accordance with the agreements that will be executed in the event this application is approved.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Property Owner's Signature \_\_\_\_\_ Date \_\_\_\_\_

**Complete and return to Hart Economic Development, 49 S. State St, Hart, MI 49420**