Hart Sparks · July 2, 2024

Vendor Application

We welcome you to the 2024 Hart Sparks event. Our 2024 event runs from 6:00 pm -11pm. If you have any questions please contact the City of Hart Economic Development Department at events@cityofhart.org

BOOTH SIZE:

Booths measure 10'x10'. You are responsible for any tables, chairs, tents, awnings or decorations needed for your booth. All booths are outside. Tents or awnings are recommended. If you require more space please contact the Hart Event Coordinator @ events@cityofhart.org

TYPES OF VENDORS:

Hart Sparks! is an opportunity for local nonprofits and service organizations to hold fund raising projects. Professional vendors will be granted permits for a fee. Restrictions do not apply to Hart businesses or to sponsoring event partners. It is the policy of the Hart Sparks committee, however, to limit the number of booths devoted to a particular product. It is also policy that the committee decides which vendor applications are appropriate for this event. This decision will be based on the goals and objectives of the event. When submitting this application it is necessary to complete the attached product list. The number of vendors will be limited at the discretion of the committee.

BOOTH LOCATION:

The committee will determine booth locations to avoid similar foods or services from being next to each other and to reduce conflicting crowd lines. You will be notified of your booth location one week prior to event.

PARKING:

All vehicles must be removed from the exhibit area by 6:00 pm. Parking is available in City lots.

BOOTH FEES:

FEES: Booth vendors \$50
Food trucks \$100.
There are no registration fees or booth fees for non-profits, service organizations, Hart businesses or sponsoring event partners to participate in this fundraising opportunity.

EVENT HOURS:

Your booth must be ready and open for business at 6:00 pm on July 2nd. Booths are to remain open until 10:45 pm. It is recommended that you do not leave your booth unattended. Booth holders who close early and do not clean up their vendor space may not be invited back.

SET UP TIME:

You may begin booth set up after 4:30 pm on July 2, 2024. Unloading of vehicles or trailers must be concluded and removed no later than 5:30pm. Vendors will be allowed to drive up to their booths to unload or unhitch trailers only and must remove vehicles immediately upon unloading. Vehicles left unattended may be towed. Booths must be open at 6:00 pm.

INDEMNITY AGREEMENT

In consideration of my application and their permitting me to participate in the 2024 Hart Sparks event as a Vendor, I, myself, my executors, my administrators do hereby release all rights to ever make claim on my behalf against the City of Hart, its Board of Directors, staff and volunteers. I understand that I am responsible for my booth and release all sponsors or officials from liability for any damage, injury, illness or loss of property while traveling to or from or while participating in said Hart Sparks event. I agree to adhere to the rules and regulations as outlined in this agreement as well as the laws of the State of Michigan and District Health Department #10 and will collect and pay any applicable taxes to the lawful authorities.

Applicant Name:			
Applicant Address:			
City:	State:	Zip:	
Owners Phone:			
Business and/or Non-Pro	ofit / Organization N	Name:	
Signature:			 _