

Appendix B: Project Timeline template (required)

List key milestones, activities, and deliverables for each year of the project. If the proposed project period is less than three years, include “N/A” or “none” in the Year 2 and/or Year 3 row(s), as appropriate.

Year 1

Key Project Milestones	Major Project Activities	Deliverables & Estimated dates
Bid solicitation	Bid documents ready to publish	November 2024
Pre-bid meeting	Pre-bid meeting with interested contractors/Q&A	December 2024

Year 2

Key Project Milestones	Major Project Activities	Deliverables & Estimated dates
Bid review	Receive and review bids	February 2025
Demolition contractor selected	Award contract and notice to proceed to qualified contractor	March 2025
Demolition begins	obtain permits, abate asbestos, address soil contamination, demolish building	Project to begin by August 2025 (Ongoing)

Year 3

Key Project Milestones	Major Project Activities	Deliverables & Estimated dates
Demolition completed	all debris removed, contamination remediated, site leveled & backfilled for proper drainage	November 2026
Final grant reporting requirement submitted		January 2027